

USDA-NRCS

Federal Women's Program

Fiscal Year 2009 Plan of Work



Mission of the Federal Women's Program in South Carolina

The Federal Women's Program (FWP) purpose is to enhance the advancement of women in the Natural Resources Conservation Service (NRCS) and provide a means for women to communicate their concerns to management on women's issues. The following plan of work will be used as a tool for self-development and as a tool for recognition of the achievements of women in the federal government in South Carolina.

OBJECTIVE 1 - Enhance and Promote USDA-NRCS Civil Rights Program and Equal Opportunity in South Carolina

<u>Action Items</u>	<u>Who</u>	<u>Begin</u>	<u>End</u>
1. Work with Civil Rights Committee to review and update CR Plan of Work as needed.	FWPM	10/08	9/09
2. In cooperation with other agencies, make Information available in public areas During Women's History Month	FWPM	3/09	3/09
3. Assist with statewide Cultural Awareness Training (CAT).	FWPM	10/08	9/09
4. Help select candidates for the Annual State Civil Rights/EEO Award.	FWPM	10/08	9/09

OBJECTIVE 2 - Help Provide Adequate Civil Rights Training to All Employees

<u>Action Items</u>	<u>Who</u>	<u>Begin</u>	<u>End</u>
1. Provide updated information on women's issues, history and achievements to the entire state during Women's History Month.	FWPM	1/09	9/09
2. Provide updated information on various holidays and observance months significant to women to the entire state.	FWPM	10/08	9/09
3. Provide updated information on sexual harassment to the entire state.	FWPM	10/08	9/09

OBJECTIVE 3 - Assist in Outreach

<u>Action Items</u>	<u>Who</u>	<u>Begin</u>	<u>End</u>
1. Write an annual plan of work for Federal Women's Program Manager.	FWPM	10/08	11/09
2. Write an article for special emphasis Program related to women in South Carolina, to be included in Current Developments	FWPM	3/09	3/09
3. Prepare a calendar of events for Women's History Month in March	FWPM	3/09	3/09

OBJECTIVE 4 - Assist in Providing Title VI and Title VII Training to Field Offices

<u>Action Item</u>	<u>Who</u>	<u>Begin</u>	<u>End</u>
1. Assist in Title VI and Title VII training as requested.	FWPM	11/08	9/09
2. Assist the Outreach Coordinator in providing CR training module information as requested.	FWPM	10/08	9/09